



Dear Parent/Guardian:

### **Work Experience 2023**

Year 12 students will be given the opportunity to undertake **Work Experience on the 10<sup>th</sup> – 14<sup>th</sup> July** for one week. Students will be required to find their own placements, they have received information about how to do so, and will be supported by staff in school should they have further questions.

Placement details will need to be returned to school by **no later than the 17<sup>th</sup> March**. Each student has been given a pack with the information that is required back from employers. Copies of the form can also be found on the school website.

In addition, each employer offering work experience will be subject to a health and safety check to ensure that each placement is appropriate and safe for your child to attend.

Students will have the opportunity to discuss the type of work placement they would be interested in with staff from school and Career Connect.

Work experience is an important part of Year 12 as it supports young people to understand the skills that are needed for work and life. It is also often a necessary requirement for Higher Education or future apprenticeship applications, therefore attendance at work experience placements is vital.

We understand that work experience can create some anxiety due to a change in routine, however we will make sure this is reduced as much as possible and we will prepare your child for their placements. If you would like to discuss your child's placement in more details please contact, Chloe Elliott – Operational Manager, Career Connect.

Email: [chloe.elliott@careerconnect.org.uk](mailto:chloe.elliott@careerconnect.org.uk)

We appreciate your on going support and look forward to students enjoying their placements.

Chloe Elliott

2023