



QUEEN'S PARK HIGH SCHOOL

Dear Parent/Carer,

This is a lengthy letter, but I want to ensure you are clear on our pastoral systems.

As the year comes to a close, I would like to take the opportunity to thank you for your continued support in ensuring your child meets the expectations of Queen's Park High School. Looking forward to the start of the new academic year, there are some changes to staffing on which to update you. At Queen's Park we work hard to provide all students with the best possible pastoral care and as such we are increasing the capacity of the pastoral team, moving towards Heads of Year and away from Key Stage Leads. Your first port of call for any pastoral issues within school should always be your child's group tutor, however, below is an overview of the other key pastoral staff who will work with group tutors to support all students.

Mrs J Cutler – Attendance and Behaviour Lead

Mr Girow Head of Year 7	Mr Pandya Head of Year 8	Ms Domelow Head of Year 9	Mr Emptage Head of Year 10	Miss Davies Head of Year 11
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Non-teaching Pastoral Support Staff will work alongside Heads of Year
Miss Rigby, Mrs McKay, Miss Hicklin, Mrs Catton

We are also lucky enough to have two attendance officers; Mrs Ramkelawan and Mrs Parsonage who can offer support for any attendance issues and queries.

The Queen's Park Way:

To provide clarity of expectations and school rules, we group our expectations into three values; Prepared, Engaged, Respectful as below:

Prepared	Be on time for school and lessons Have the correct equipment Remain in the lesson. Use toilet and water facilities only at break and lunchtime
Engaged	Listen carefully without interruptions Follow instructions first time Work hard and stay on task
Respectful	Be polite and show respect Use positive and appropriate language Be safe and sensible Be a positive ambassador for the school at all times

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QUEEN'S PARK HIGH SCHOOL, QUEENS PARK ROAD, CHESTER CH4 7AE

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Headteacher: Mr Tom Kearns BSc NPQH





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Rewarding those who get it 'right' is really important therefore, your child has the opportunity to receive reward points in every lesson, based on their effort and quality of work. Their group tutor regularly discusses their attitude in lessons with them, to celebrate achievement and to address concerns. I would ask you to also regularly check your child's positive behaviour logs via Synergy. If you require a login, please contact school.

Detention Procedures:

Unfortunately, there are times when certain behaviours and lateness require a sanction. We run a whole school, after school detention every night for 30 minutes. As a parent/carer you will receive notice of the detention via Synergy. Your child will be taken to the detention and expected to stay for 30 minutes. During this time there will be an opportunity to talk about what has led to the detention with a view to there being a fresh start next lesson.

For more serious breaches of school expectations, students will be issued with a 60 minute senior leadership detention on a Friday afternoon.

Good attendance and punctuality is essential if your child is going to make progress and achieve their potential. Absence from school will affect achievement and it is important that we work together to ensure your child has access to the widest possible opportunities when they leave school, by having the highest possible achievements. Any minutes late to school and lessons are calculated on a Thursday afternoon and students are expected to attend the Friday after school detention for the minutes accrued that week, allowing for missed work to be caught up.

Toilet Use:

Students can only learn and make progress when in lessons therefore, toilets are to be used at the start of the school day, at break and lunch times and at the end of the school day.

We are able to ensure appropriate adult supervision in the toilet areas during these times. In recent months students have raised concerns about poor behaviour of some students in the toilet areas and potentially students vaping. Some students are consistently waiting for the bell to signal the end of break and lunch to then go to the toilet, which then disrupts the orderly start to their next lesson.

The safety of all students will always be of paramount importance, therefore, we are asking students not to use the toilets in the change of lessons, as providing adult supervision is difficult during these times. This will ensure adults are present when toilets are at their most busy.

If your child has a medical condition, adjustments can be made via a toilet pass. If this is the case please contact r.hope@qphs.co.uk who will support with the matter. Even if you have already contacted school, please could you do so again, ready for September, for a new pass to be issued.

Uniform:

Thank you for the care you have taken in sending your child into school wearing their **full correct uniform**. At Queen's Park we want all our students to represent themselves at their very best at all times and wearing the full uniform correctly forms part of this expectation.

Can I ask for your continued support in ensuring your child comes to school every day in full uniform.

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The table below can also be located on the school website.

Uniform Requirements	Additional Guidance
Navy blue blazer with school logo	To be worn at all times
(optional) Navy blue V neck jumper with school logo	No other type of jumper/sweatshirt
Black school skirt / black school trousers / black knee length tailored shorts (to be purchased from Uniformity if required)	Loose fitting and no shorter than just above the knee (no pencil/stretch skirts) Smart, tailored/straight cut or bootleg (not tight fitting/stretch/leggings and no denim/chinos) No shorter than just above the knee
Plain white shirt	Long or short sleeved, buttoned to the top and tucked in
School Tie	To be worn at all times at an appropriate length with lion emblem clearly visible
Plain black tights, black, grey, navy or white socks	
Black Footwear	Must be all black. Trainers allowed. No boots. Flat/low heeled

Jewellery is limited to a watch, one stud in each ear and one charity band. This is primarily due to health and safety reasons and also jewellery going missing when a student has been asked to remove it when doing practical work. If you require any support with school uniform then do not hesitate to contact your child's group tutor in the first instance.

I appreciate there is an awful lot to take in within this letter, however, it is our vision to inspire individuals, empower minds and define futures. We want our students to enjoy coming to school in a calm building where teachers can teach and students can learn, free from distraction.

Students have all been spoken to at length, in assemblies, to remind them of our expectations and why they are so important. I would ask for your continued support by reinforcing the messages in this letter to your child/children.

If we can do anything to further support your child/children, then don't hesitate to get in touch with your child's group tutor in the first instance.

Thank you for your continued support.

Yours sincerely,

Mrs J Cutler
Assistant Headteacher – Behaviour and Attendance

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