



QUEEN'S PARK HIGH SCHOOL

Student ICT Acceptable Use Policy

Please read carefully

Students will not be able to use the computer network or Internet in school until they have understood and agreed to this contract.

Use of the network:

- I will use computers only for school work.
- I will not enter any computer room unsupervised.
- I will not turn computers on or off without permission.
- I will only use approved network software.
- I understand that all activity on the network is recorded and that the IT Department has the right to view my files and may disable my account.
- I will not attempt to change any computer settings nor bypass any security settings.
- I will not remove any cabling or connections from any equipment.
- I will not disclose my password to other students, staff or parents..
- I will not interfere with other users work or accounts in any way.
- I will not store any copyrighted material on the school network and will adhere to copyright laws when using school computers.
- I understand that any copyrighted or inappropriate materials found will be deleted by the IT Department without warning. Constant abuse of copyright and inappropriate materials will result in a network ban.
- I will only access school work from cloud based apps such as Microsoft 365. Any other files not related to school work will not be accessed while in school.

Use of the Internet and e-mail:

- I understand that access is a privilege and requires responsible behaviour.
- I understand that use of the Internet must be directly related to my school work.
- You must not use the Internet provided by QPHS to access illegal, harmful, derogatory, racist or explicit material.
- I will not attempt to shop online nor try to download files that are unsuitable for school use as determined by a teacher or the IT Department.
- While using the Internet, I will not disclose any personal details without direct permission from a teacher.
- I will not send any offensive messages or pictures.
- I will not use any Internet sites that bypass any network security settings.

Student ICT Acceptable Use Policy – Contract:

- I understand that all teachers and support staff will monitor and enforce this policy.
- I understand that evidence of serious inappropriate computer use resulting in a ban or reduced access will be sent to my parents/carers and recorded on my behaviour record.
- I understand that violations of the above will result in reduced access or a ban from Internet access or school network use. Where appropriate police or local authorities may be involved.
- I understand that I am liable for any wilful damage to equipment and parents will be sent a bill for the cost of any repairs.