



QUEEN'S PARK HIGH SCHOOL

Year 11 GCSE Examinations

Dear Year 11 Parent/Carer,

Please read through the letter with your child regarding their upcoming GCSE examinations.

The GCSE examination period for Year 11 students will run from Tuesday 7th May until Thursday 20th June. A copy of your child's examination timetable has been sent out prior to Easter and you can find an additional copy of this on Synergy. Full attendance at school is compulsory for all students until they have completed their final GCSE examination. We will also be collapsing timetables closer to exams to ensure that your child receives tailored revision linked to the exam timetable.

From Monday 29th April, students can attend school from 8.05am via the library. This space can be used as a quiet space for early morning revision in the run-up to exams. On the morning of exams, there will be an opportunity to have a small breakfast provided by school. Students should arrive **no later than 8.40am** as students will then have a 20 minute session with their subject teacher who will use this time to give final key information about the exam, reminders about specific exam techniques and answer any last minute questions.

If your child is going to be late to school, it is extremely important that you phone the main school reception at your earliest convenience. We can then plan ahead to ensure that your child is not disadvantaged.

Exam Etiquette and Behaviour

Students must write in black ink and should consider the stationery required for each exam, bringing this to school with them. All pencil cases must be clear and have no markings on them. Water bottles are allowed to be taken into the exam hall but all labels must be removed and it must be a standard sized bottle.

All exams will be conducted under exam conditions. This means there must be silence during the exam as well as when entering and exiting the sports hall. There is a **zero tolerance** approach to communication or disruption in any exam. If any student is found to be in breach of the exam regulations, they are at risk of having the assessment invalidated and will not receive a grade. This could also affect other exams.

Students must be in full school uniform to be allowed into the exam hall. Mobile phones and wrist watches of any kind are not permitted. Some students prepare for exams by making flashcards and resources; these notes are not allowed to be taken into the hall.

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Headteacher: Mr Tom Kearns





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Please read through the following checklist to ensure that your child is fully prepared for their GCSE examinations:

- Your child fully understands their exam timetable, what time each exam begins and when each exam will take place.
- Your child is aware of what content will be assessed in each exam.
- Your child prepares for each exam by revising using relevant resources. A revision timetable may support with this.
- Your child understands the basic expectations of behaviour and conduct in an exam.
- Your child is punctual for each exam and has the necessary equipment.

May I take this opportunity to wish your child the best of luck in their GCSE examinations and we look forward to celebrating their successes on results day on **Thursday 22nd August 2024**.

Yours faithfully,

Mr A Jones
Assistant Headteacher

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