



QUEEN'S PARK HIGH SCHOOL

Year 13 A-Level and BTEC Examinations

Dear Year 13 Parent/Carer,

Please read through the letter with your child regarding their upcoming A-Level and/or BTEC examinations.

The examination period for Year 13 students will run from Monday 13th May until Friday 21st June. A copy of your child's examination timetable has been sent out prior to Easter and you can find an additional copy of this on Synergy.

Students should arrive **no later than 8.40am** to the common room in order to be registered for the exam and to locate their seat in the exam hall.

If your child is going to be late to school, it is extremely important that you phone the main school reception at your earliest convenience. We can then plan ahead to ensure that your child is not disadvantaged.

There will be a Year 13 Leavers Assembly which will take place at 1pm on Thursday 23rd May. There are no exams during this afternoon.

Exam Etiquette and Behaviour

Students must write in black ink and should consider the stationery required for each exam, bringing this to school with them. All pencil cases must be clear and have no markings on them. Water bottles are allowed to be taken into the exam hall but all labels must be removed and it must be a standard sized bottle.

All exams will be conducted under exam conditions. This means there must be silence during the exam as well as when entering and exiting the sports hall. There is a **zero tolerance** approach to communication or disruption in any exam. If any student is found to be in breach of the exam regulations, they are at risk of having the assessment invalidated and will not receive a grade. This could also affect other exams.

Mobile phones and wrist watches of any kind are not permitted. Some students prepare for exams by making flashcards and resources; these notes are not allowed to be taken into the hall.

Please read through the following checklist to ensure that your child is fully prepared for their examinations:

- Your child fully understands their exam timetable, what time each exam begins and when each exam will take place.
- Your child is aware of what content will be assessed in each exam.
- Your child prepares for each exam by revising using relevant resources. A revision timetable may support with this.
- Your child understands the basic expectations of behaviour and conduct in an exam.
- Your child is punctual for each exam and has the necessary equipment.

Inspiring Individuals • Empowering Minds • Defining Futures

QUEEN'S PARK HIGH SCHOOL, QUEENS PARK ROAD, CHESTER CH4 7AE

T: 01244 257088 | E: enquiries@qphs.co.uk | W: www.qphs.co.uk | t @qphschester

Headteacher: Mr Tom Kearns





QUEEN'S PARK HIGH SCHOOL

May I take this opportunity to wish your child the best of luck in their examinations and we look forward to celebrating their successes on results day on **Thursday 15th August**.

Yours faithfully,

Mr A Jones
Assistant Headteacher

Inspiring Individuals • Empowering Minds • Defining Futures

QUEEN'S PARK HIGH SCHOOL, QUEENS PARK ROAD, CHESTER CH4 7AE

T: 01244 257088 | E: enquiries@qphs.co.uk | W: www.qphs.co.uk | [@qphschester](https://twitter.com/qphschester)

Headteacher: Mr Tom Kearns

