



## QUEEN'S PARK HIGH SCHOOL

Dear Parent/Carer

As part of our support for students in our sixth form, we will be working closely with our year 12 students looking at their future options over the next 2 terms. This work will be launched with a visit to the UCAS Higher Education Exhibition in Liverpool on Thursday 15<sup>th</sup> June 2017.

This is not just an exhibition about university, but for all students who are thinking about their options post-A level. These exhibitions play a vital part in helping applicants decide what and where to study in higher education. The exhibitions consistently attract over 300 exhibitors, such as universities, colleges, charities, gap year companies, recruiters and organisations from across the UK, united in their aim to inform and advise 16-17 year olds on their future options. I therefore feel that all year 12 students should attend this event so that they are starting to really shape their plans and consider what else they need to do in order to progress into that career or onto that course.

The event itself is free of charge, so the only costs involved are to cover the cost of transport to and from the event as well as insurance for each student. We will travel by coach, which is fitted with seatbelts, and members of the sixth form team will accompany students to the event. The cost for students will be £6 each. To secure a place, please return the permission slip attached along with full payment to the school finance team by **Friday 19<sup>th</sup> May 2017**. Once students have returned the reply slip and money, I will pass details to them about how they register for the event (this has to be done by individuals even though they are linked to the school booking I have made).

There is no obligation to contribute and no student in the group will be omitted from the activity but it will be necessary to have substantial voluntary parental contributions in order that the activity takes place. The cost of attending this exhibition for any students in receipt of the 16-19 bursary will be met from the bursary fund. Students who are in receipt of the bursary therefore need only bring a completed reply slip to secure a place on the visit.

Parents of students not in receipt of the 16-19 bursary who are in receipt of any of the benefits listed below, or who will find the charges difficult to meet because of their financial circumstances can apply for support from a fund set aside by the Parent Teacher Association for this purpose. Applications for financial support or for an extended repayment period should be made to Mr Cook from the Finance Office, who will treat all such requests in the strictest confidence. Please indicate on the attached reply slip. To be considered for some financial support, the form must be with the Finance Team by **Friday 19<sup>th</sup> May 2017**.

- Income Support
- Income based job-seeker's allowance
- An income related employment and support allowance
- Support under the Immigration & Asylum Act 1999
- Child Tax Credit where the parent is not entitled to Working Tax Credit and an annual income as assessed by the Inland Revenue not exceeding £16,190

I sincerely hope that all students will see the benefits of being involved in this event. It's a chance for budding undergrads to get an insight into life after exams – whether that means university, volunteer work, a gap year or career opportunities. They're a great chance to ask burning questions about what the future may hold, gather information and get inspired. I look forward to working with them on their future choices over the coming months.

Yours faithfully

Mrs C Scanlon  
**Assistant Headteacher**

*“Inspiring Individuals • Empowering Minds • Defining Futures”*



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Re: **UCAS Higher Education Exhibition**

**Student:** \_\_\_\_\_ **Tutor Group:** \_\_\_\_\_

- I agree to the above named student taking part in this visit
- I agree to pay a voluntary contribution of £6 (via ParentMail, cash, or cheque payable to Queen's Park High School)
- My son/daughter is in receipt of the 16-19 bursary and the cost has been covered
- I wish to apply to the Support Fund for some financial assistance because I am in receipt of:-
- Income Support.
- Income based job seeker's allowance
- An income related employment and support allowance
- Support under the Immigration & Asylum Act 1999
- Child Tax Credit where the parent is not entitled to Working Tax Credit and an annual income assessed by the Inland Revenue not exceeding £16,190
- OR
- Charges are difficult to meet because of financial circumstances (**please state below**):

Any medical detail of which we should be aware – asthma, allergies etc. (add in space below):-

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Carer

**Please return this slip by Friday 19<sup>th</sup> May 2017, together with payment to a member of the Finance Team situated in the TALS office (opposite main reception)**

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